



# Silver and Gold Charity Event Bill of Sale



This form serves as documentation for expenses related to the Silver & Gold Auction when a standard receipt is unavailable. Please complete and submit the form to the Charitable Treasurer for reimbursement and recordkeeping purposes. If you have any questions, please contact SilverandGoldAuction@gmail.com.

Item/Services Rendered: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Item Details (as applicable)	Cost		
<b>Total Cost</b>			
<b>Paid In (Circle one)</b>	<b>Cash</b>	<b>Check (# _____)</b>	<b>Card</b>

<b>Buyer</b>	<b>Seller</b>
Name (Print) _____	Name (Print) _____
Signature _____	Signature _____

**TREASURER USE ONLY:**  
 Date Received: \_\_\_\_\_ Date Logged: \_\_\_\_\_ Initials: \_\_\_\_\_